



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices may be accessed at <http://apps.tn.gov/pmn/index.html>.

A detailed meeting agenda will be available on line when finalized at <http://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM**

Date: September 14, 2016

To: Woody McMillin, Director of Communications and Media Relations

From: Lynda S. England, BSMT(ASCP)
Board Director

Name of Board or Committee: Tennessee Medical Laboratory Board
Personnel and Education Committee

Date of Meeting: October 19, 2016

Time: 1:00 P.M. CDT

Complete Address: Health Related Boards
665 Mainstream Drive, Iris Conference Room
MetroCenter Complex
Nashville, TN 37243

Major Agenda Items:

- 1: Call to order
- 2: Introductions
Introduction of Board Members and Staff
- 3: Review applications and/or interview
applicants/remediation and determine eligibility
 - A. Initial
 - 1-Jessica A. Clowers
Murfreesboro, TN 37128
Special Analyst-Cytogenetics

Personnel & Education
Committee for
October 19, 2016

- B. Reinstatement Application:
 - 4: Consider ratification of initial determinations and actions of board director or consultant
 - A: New Licenses (Initial & Temporary) Attachments 1 & 2
 - B: Reinstatements, Attachment 3
 - C: Administratively closed files, Attachment 4
 - D: Retired Licenses, Attachment 5
 - E: Training Permits, Attachment 6
- 5: Review correspondence submitted to the administrative office concerning personnel and/or educational issues. Discuss and take action as necessary.
 - A. Diana L. Riddle
Southaven, MS 38671
Requesting an alternative route for an experienced MLT to obtain a Supervisor's license in lieu of the four years of experience rule 1200-06-01-.21 (1) (b) 2.
- 6: Discussion/Clarification staff correspondence/inquiries
- 7: Other Business
- 8: Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media the 28th of the preceding month.

PH 1850 (Rev. 3/79)

RDA N/A

09/14/2016